



Minutes of the Management Board **6 February 2007**

Attendees : John Defayette, Lenneke Post (guest), Valérie Fayard (guest), Paola Notari, Giovanna Incerti, Marie-Ange Rigaux, Paola Scaltriti, Chiara Coscelli, Odile Beniflah, Marielle Sauvage, Caroline Cuvillier, Giancarlo Zanacca, Maria Carla Magni, Saba Giovanacci (guest), Emmanuela Mossini

Excusees : Mavi Robles, Reinhilde Schoonjans, Radika Potier, Costanza Zampiccinini, Maria Serratosa (guest)

Absentees : Barbara Miele, Robert Holleyman

Changes in AGSEP Management Board :

Elzbieta has quit due to lack of availability, Mauro stays out but remains in school commission. Next MB elections in October 2007 at the first parents' General Assembly, once class representatives are chosen. Candidates must be class reps. All parents vote.

Approval of 1st trimester activity reports

- Child minding report approved (10 approvals)
The AGSEP is now dealing directly with the childminders with a VAT part.
- Mercatino di Natale report: Chiara said it is not an AGSEP event so we do not have to approve it. However the benefits are temporarily on our account until the cda of the school tells us what to do with it. The intention of the school is to give the benefits to charity.
- Settimana Novembre : still waiting for Paola S. to review the report with Barbara.
- Dance : still waiting for the report.
- Kids and parents are happy with the activity but there are few important logistics issues to resolve: 1) Payment: Maria Carla cannot go every time to collect money from parents. The MB suggested that now that parents have all tried the activity, we can ask them to pay until the end of the year. Also next year, we should ask parents to pay the fee only once or twice a year, maybe after a 1-month trial period. 2) Help to dress the children, especially the little ones. Need a parent each time to help and control that all is going well. Volunteer parents could rotate for example. 3) Need to inform parents of bigger children that they are on their own for an hour and get their approval.

Action: Maria Carla must send an email to all parents who have kids enrolled in the dance class activity to inform them of the new, necessary logistics until the end of the year: payment, rotation of volunteer parents for little kids, authorization form to fill out for bigger kids, class list, process in case of a missing teacher.

Meeting in Varese

What is urgent is the Baccalaureat for our students. There is a task force in Bxl but it will take a couple of years before the conditions for obtaining a European Bac in Associated European schools are clearly defined. The task force is not yet created (6 months to create it), then it will be about a year of work before having a result, which still needs to be approved. AGSEP has contact with syndicates and EFSA to talk to Rome government. It is urgent to find a transitory solution for the students who will be entering the 6th grade secondary in the next 2-3 years. We need a solution for next September. One solution would be to make the 6th and 7TH at distance to be able to take and pass the Bac.

School commissions

Question : do you need help from the MB?

- Stare bene : very good meeting with the school. Need help to translate questionnaires in Italian.
Action: please, send the ENG version to Chiara or Paola.
- Library : software has arrived... finally! Help will be needed very soon to recover books and catalog books.
Action: Marie-Ange will send an email with required help as soon as she has assessed the needs with the school.
- Social events : 9th of May : party (European day). The idea is to organize an event at school with involvement of EFSA personnel on 9th May and make a big party at school on Saturday 12th May.
Action: Project to be drafted by the Social Events team.
- Tempo Scuola : two sides : improvements of the activities for this year, and preparation for next year. Need to coordinate with the calendar/timetable school commission, which will decide on the timetable for next year. Also, the price of extra-curricular activities has to be discussed and linked to the timetable discussion. All is linked and needs to be well coordinated: Tempo Scuola, Timetable, Fees.

Question about the fee for next year : decision has been made that the price for the extra-curricular activities will be separated from the school fee. Next year, you will pay for what you use but the risk is that it will be more expensive for the parents, reason why we have to wait for the reorganization of the timetables. One idea is to try to have 2 free afternoons instead of three and finish the school earlier in the afternoon than this year.

Question of who will organize the activities next year. School would like AGSEP to organize it but we are not very keen on doing this yet. Let's wait for the school CDA to decide on fees and timetables before we make any step forward on this.

Educational council

1st of March, next educational council to be confirmed. At the first meeting, only half of the topics raised by parents were discussed so we hope to cover the rest of the topics at the next meeting. We will probably ask to the parents their issues and comments again

and make a meeting with the section reps to prepare the educational council before 1st March.

Action: Caroline will send an email to school, asking for a confirmation of the date, a follow-up on the action points that had been addressed to the school and a request for inserting topics into the agenda of the next council.

School Management Board

CDA are happening often, officially once a month but practically at least twice a month. Chiara is attending all of them, which means many hours of meeting and preliminary work but there are so many issues to address that it is positive. The most pressing issues at the moment are the preparation of a new "Decreto Istitutivo" for the school after July 2007, the definition of transition measures for secondary students who have to obtain their Bac in the next 2-5- years, and the agreement on school fee structure for 2007-08. Chiara is making lobbying and pressure on the school on every topic of interest for parents and is happy to also have Shirley Simmons-Nocca on her side, who is representing EFSA.

Action: Chiara needs the list of all the students currently attending the 4th and 5th secondary in Parma. Valérie will help her make a detailed list that includes language section, options, parents' contact info, etc.

Open Forum **Canteen**

The canteen commission met yesterday. Mrs Zanatta recognized that the quality of food is low and has asked the commune to make a self-service for secondary students and more personal to serve. The menu is not followed and the meals are changed at the last minute.

Commission asked to note what the real menu is each day and to make the comparison and also see what the kids are eating and not eating. This recording of daily canteen issues will help present the problem and drive solutions.

The school is taking the responsibility of it.

Note that there are 2 commissions: the school commission with Mauro and Emanuela and the Comune commission with Barbara Miele as representative and 5 or 6 other parents. Both commissions are working together. It is important that the composition of the commission is diverse and includes parents from different background and countries. The presence of Florence, French nutritionist, is greatly appreciated and should be more valued.

The meeting ended at 10.05.

Thank you to all participants, and particularly to our guests from the Commissions!

Minutes taken by Marielle Sauvage marielle.sauvage@mac.com and Odile Beniflah obeniflah@yahoo.com